

WEIGHT LIMITS (JTR para 051304)

- ◆ **Effective 1 May 2014:**
 - ◆ Service member limited to: 2,000 lbs (**NO waiver exists**)
 - ◆ Spouse limited to: 500 lbs (prior approval required)
 - ◆ Items necessary for spouse employment or community support activity at the next destination
 - ◆ Excludes home schooling equipment/items
- ◆ **EXCEPTION:** If you moved Outside Continental US (OCONUS aka overseas) on orders issued prior to 1 May 2014 **AND** are now returning from OCONUS, PBP&E in excess of 2,000 lbs **MUST** have been originally shipped at government expense to the OCONUS location.

TO START OR SUBMIT AN APPLICATION: www.move.mil

Application step-by-step guidance :
www.navsup.navy.mil/household/dps

DPS Technical Assistance:
DPS Service Response Center
Phone: 1-800-462-2176 option 5
Email: usarmy.scott.sddc.mbx.g6-src-dps-hd@mail.mil

Transportation Office Locator:
<https://www.move.mil/resources/locator-maps>

HELPFUL LINKS

IT'S YOUR MOVE PAMPHLETS

Armed Forces Member:

https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_1.pdf

DOD Civilians:

https://www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_2.pdf

Joint Travel Regulation (JTR), App A

www.defensetravel.dod.mil/site/travelreg.cfm

Defense Transportation Regulation (DTR)

www.ustranscom.mil/dtr/dtrp4.cfm



PERSONAL PROPERTY / HOUSEHOLD GOODS

MOVING PROFESSIONAL BOOKS, PAPER AND EQUIPMENT (PBP&E) (aka pro gear)



Navy Assistance
Customer HHG website:
<https://www.navsup.navy.mil/household>

Email: householdgoods@navy.mil

Customer Contact Center:
855-HHG-MOVE (855-444-6683)

Social media links:
www.facebook.com/navyhhg
www.pinterest.com/navyhhg
www.youtube.com/navyhhg
www.twitter.com/navyhhg

USMC Assistance

Email: usmcpersonalproperty@usmc.mil

Facebook:
www.facebook.com/usmchouseholdgoods

PROFESSIONAL BOOKS, PAPER AND EQUIPMENT (PBP&E) IS: JTR App A

PBP&E are items needed for the performance of official duties at the next or a later destination, per JTR, Appendix A.

PBP&E Items Include:

- ◆ Reference material not ordinarily available at the next permanent duty station;
- ◆ Instruments, tools, and equipment peculiar to technicians, mechanics, medical professionals, musicians and members of the professions;
- ◆ Specialized clothing such as diving suits, astronauts' suits, flying suits and helmets, band uniforms, chaplains' vestments, and other specialized apparel not normal or usual uniform or clothing;
- ◆ Communication equipment used by a DoD member or employee in association with the Military Auxiliary Radio System (MARS);
- ◆ Individually owned or specially issued field clothing and equipment; and
- ◆ Gov't or uniformed service owned accountable organizational clothing and individual equipment issued to the employee or member by the Service/ DoD COMPONENT for official use.

PROFESSIONAL BOOKS, PAPER AND EQUIPMENT (PBP&E) IS

NOT: JTR App A

- ◆ Commercial products for sale/ resale used in conducting business;
- ◆ Homeschool equipment/items;
- ◆ Sports equipment;
- ◆ Furniture of any kind, to include shop fixtures, even though used ICW the PBP&E (e.g., bookcases, desks, file cabinets, and racks);
- ◆ Personal computers and peripheral devices;
- ◆ Memorabilia including awards, plaques or other objects presented for past performance;
- ◆ Table service including flatware, dishes (including serving pieces, salvers and their heating units), other utensils, and glassware; and/ or
- ◆ Other items of a professional nature that are not necessary at the next/subsequent duty station
 - ◆ Text books from previous schools unrelated to future duties;
 - ◆ Personal books, even if used as part of a past professional reading program or course of instruction;
 - ◆ Reference material that ordinarily would be available at the next/subsequent duty station either in hard copy or on the Internet.

MEMBER RESPONSIBILITY

- 1) Annotate on move application in Defense Personal Property System (DPS) with estimated weight.
- 2) PBP&E **MUST** be packed, marked and weighed separately by Transportation Service Provider (TSP, aka moving company).
- 3) **ENSURE** all PBP&E is properly identified on inventory sheets with item description, weight and marked as (Member Professional (MP) / Spouse Professional (SP)).
- 4) If PBP&E is **NOT** identified on the inventory sheet **PRIOR** to movement of items, it may **NOT** be declared afterwards.
- 5) **SPOUSE** items **MUST** be approved by local Personal Property Office **PRIOR** to items being packed. Spouse pro gear worksheet is located at: https://www.navsup.navy.mil/public/navsup/hhg/pov/professional_gear/