UNITED STATES POSTAL SERVICE®

Application for Listing and/or Prohibitory Order

There is something you can do about unwanted sexually oriented advertising in your mail.

If you are receiving unwanted sexually oriented advertisements coming through the mail to your home or business, there are two Postal Service programs you can use to help protect yourself (and your eligible minor children). Please read the description of these programs on the reverse side of page 3, then detach this page and follow the instructions below for completing the attached application.

Here's what to do if you wish to apply for a Prohibitory Order against a *particular mailer* whose advertising offers to sell matter you consider erotically arousing or sexually provocative.

- Complete the *Application for Prohibitory Order* section on page 2.
- If applicable, complete the *Information About Your Children* section, providing full names and birth dates.
- Provide mailer information.
- Sign and date the application in the *Authorization* section and submit it with the offending mailpiece (which must be opened) to any post office. Keep pages 1 and 3 for your records.

When your application has been processed, we will send you information about the effective date of your order and the procedure for reporting a violation of your protected status.

The Prohibitory Order program provides a deterrent to continued mailings by a specific mailer advertising a product or service you consider erotically arousing or sexually provocative. Your Prohibitory Order would be violated if, 30 days or more after receiving it, the mailer sends you any further mail.

Here's how to be placed on the Postal Service's list of those not wishing to receive sexually oriented advertisements through the mail.

- Complete the *Application for Listing* section on page 2.
- If applicable, complete the *Information About Your Children* section, providing full names and birth dates.
- Sign and date the application in the *Authorization* section and submit it to any post office. Keep pages 1 and 3 for your records.

When your application has been processed, we will send you information about the effective date of your listing and the procedure for reporting a violation of your protected status.

The prohibitory list provides a deterrent to the mailing of unsolicited sexually oriented advertisements to protected persons. It would be a violation of your protected status if anyone makes such a mailing to you when your name and address have been on the list more than 30 days.

Additional Instructions

- The application must be legible and complete. PLEASE PRINT.
- Use the name and address by which you customarily receive mail.
- If there is insufficient room to list all minor children, continue the list using page 2 of an additional PS Form 1500. Be sure to sign the continuation page in the *Authorization* section.

UNITED STATES POSTAL SERVICE®

Application for Listing and/or Prohibitory Order

Information About You *(Use the name and address by which you customarily receive mail)*

Printed Name	Address *(Number, street, apt. or ste. no., p.o. box no., city, state, ZIP+4)*

Application for Prohibitory Order *(Submit the mailpiece with your application)*

Initial box 1, box 2, or both

1. ☐ The attached mailpiece, from the mailer identified below, offers for sale matter that I believe to be erotically arousing or sexually provocative and therefore is a pandering advertisement. Under the provisions of 39 USC 3008, I request that a Prohibitory Order be issued against the mailer and the mailer's agents or assigns.

Please check only one as appropriate:

a. ☐ I am the addressee of the attached mailpiece, and, if I have listed below an eligible child or children, I request that such child or children (as well as I, myself) be protected by the Prohibitory Order.

b. ☐ I am the parent of _____, the minor addressee of the attached mailpiece, acting for such addressee to obtain a Prohibitory Order to protect just him or her. If a child or children of mine is/are listed below, it is just in connection with the application under 39 USC 3010 that I am making by initialing box 2.

c. ☐ I am the person entitled to receive mail to _____, the deceased addressee of the attached mailpiece. Please issue the Prohibitory Order on behalf of the deceased addressee.

If you initialed box 1, you **MUST:**
- Attach the entire, opened mailpiece, and
- Provide the following mailer information.

Mailer's Name

Mailer's Address *(Number, street, apt. or ste. no., p.o. box no.)*

Mailer's City, State, and ZIP+4

Application for Listing *(Mailpiece is not required for this option at this time)*

2. ☐ I do not wish to have **sexually oriented advertisements** mailed to me or my children under 19 years old who are listed below. Please add me/us to the list you maintain, under 39 USC 3010, of persons not wishing to receive such advertisements.

Information About Your Children *(Age 18 and Under)*

Children's Names			**Date of Birth**		
Last	First	Middle Initial	Month	Day	Year

Authorization

Signature of Adult Completing Form	Date

Accepting Postal Employee:

Please review this form when it is turned in.

1. Is the form signed and dated? ☐ Yes ☐ No
2. Is the form legible? ☐ Yes ☐ No
3. Did the customer initial box 1 and/or 2? ☐ Yes ☐ No
4. If children are listed in the *Information About Your Children* section, are their birth dates included? ☐ Yes ☐ No
5. Are all children listed there age 18 or under? ☐ Yes ☐ No
6. Is the signature the same as the printed name on the application? ☐ Yes ☐ No

If the customer initialed box 1, answer the following questions:

1. Are the name and address of the mailer listed? ☐ Yes ☐ No
2. Did the customer give you the entire mailpiece (original, **NOT** a photocopy)? ☐ Yes ☐ No
3. Is the mailpiece opened? ☐ Yes ☐ No
4. Is one of box 1a, 1b, or 1c checked? ☐ Yes ☐ No

If you answered *NO* to any of these questions, do not forward!
(Refer to DMM C032 or C033 as appropriate.)

Questions? For additional help, contact your district office or the Prohibitory Order Processing Center.

Accepting Office Name

Name of Accepting Employee

Signature of Accepting Employee

Send all completed forms
NO LESS THAN weekly to:

PROHIBITORY ORDER PROCESSING CENTER
UNITED STATES POSTAL SERVICE
PO BOX 3744
MEMPHIS TN 38173-0744

UNITED STATES POSTAL SERVICE®

Application for Listing and/or Prohibitory Order

Information About You *(Use the name and address by which you customarily receive mail)*

Printed Name	Address *(Number, street, apt. or ste. no., p.o. box no., city, state, ZIP+4)*

Application for Prohibitory Order *(Submit the mailpiece with your application)*

Initial box 1, box 2, or both

1. ☐ The attached mailpiece, from the mailer identified below, offers for sale matter that I believe to be erotically arousing or sexually provocative and therefore is a pandering advertisement. Under the provisions of 39 USC 3008, I request that a Prohibitory Order be issued against the mailer and the mailer's agents or assigns.

Please check only one as appropriate:

a. ☐ I am the addressee of the attached mailpiece, and, if I have listed below an eligible child or children, I request that such child or children (as well as I, myself) be protected by the Prohibitory Order.

b. ☐ I am the parent of _____, the minor addressee of the attached mailpiece, acting for such addressee to obtain a Prohibitory Order to protect just him or her. If a child or children of mine is/are listed below, it is just in connection with the application under 39 USC 3010 that I am making by initialing box 2.

c. ☐ I am the person entitled to receive mail to _____, the deceased addressee of the attached mailpiece. Please issue the Prohibitory Order on behalf of the deceased addressee.

If you initialed box 1, you **MUST:**
- Attach the entire, opened mailpiece, and
- Provide the following mailer information.

Mailer's Name

Mailer's Address *(Number, street, apt. or ste. no., p.o. box no.)*

Mailer's City, State, and ZIP+4

Application for Listing *(Mailpiece is not required for this option at this time)*

2. ☐ I do not wish to have **sexually oriented advertisements** mailed to me or my children under 19 years old who are listed below. Please add me/us to the list you maintain, under 39 USC 3010, of persons not wishing to receive such advertisements.

Information About Your Children *(Age 18 and Under)*

Children's Names			Date of Birth		
Last	First	Middle Initial	Month	Day	Year

Authorization

Signature of Adult Completing Form	**Important:** **Keep this copy for your records.**	Date

Postal Service Programs for Protection Against Unwanted Sexually Oriented Mail

If you are offended by receiving unwanted sexually oriented advertising in your mail, or are concerned about your minor children being exposed to such advertising, there are two programs you can use to help protect yourself and your children.

Application for Prohibitory Order

Under the *Pandering Advertisements Statute,* 39 USC 3008, if you are the addressee of an advertisement, and consider the matter (product or service) that it offers for sale to be "erotically arousing or sexually provocative," you can obtain a Prohibitory Order against the mailer. You apply for the order by submitting the entire advertising mailpiece (the original, **NOT** a photocopy) with a properly completed application (page 2 of this form). Please note: Even if there is an offer to sell a product or service stated on the exterior of the mailpiece, if the piece has a sealed envelope, cover, or wrapper, please be sure it is opened before you submit your application.

Minor children under 19 years old and residing with you may be included in the application. If the addressee is a minor, you may apply for an order in your minor child's name. If the addressee is a deceased person whose mail you are entitled to receive, you may apply for an order in the deceased's name. The order directs the mailer to make no mailings whatsoever to anyone named in the order, effective on the 30th calendar day after the mailer receives it.

Application for Listing

Under the *Sexually Oriented Advertisements Statute,* 39 USC 3010, the Postal Service maintains a list of persons who have informed us they do not wish to receive sexually oriented advertisements in their mail. When informing us, such persons may also have their minor children under 19 years of age, who are residing with them or are under their care, custody, or supervision, included on the list. The statute defines the term "sexually oriented advertisement" essentially as an advertisement depicting or explicitly describing human genitalia, sexual intercourse, sadistic or masochistic acts, or related erotic subjects, and prohibits mailing such an advertisement to those whose names and addresses have been on the list for more than 30 days.

You can be listed by filing a completed application (page 2 of this form). Because being added to the list does not depend on having received a sexually oriented advertisement, do not submit mailpieces with your completed application. If you wish to have a listing for more than one address, you must complete a separate application for each address.

Submitting Your Application

Submit completed applications to obtain the protection offered by one or both of these statutes to any post office. When your application has been processed, we will notify you of the effective date of your protected status and how to report any violation.

Your obtaining the protection offered through these two programs makes sending prohibited mail to you unlawful. However, it does not make such mailings physically impossible. If you receive an apparently violative mailpiece, contact your post office or refer to your notification letter for instructions on submitting the piece as evidence for possible enforcement action.

Please contact any post office if, after reading these instructions, you still have questions about applying for the protection offered by 39 USC 3008 and 39 USC 3010.

Privacy Act Statement

The collection of this information is authorized by 39 USC 3008 and 3010, *Domestic Mail Manual* C032 and C033, and 39 CFR Parts 111 and 963. This information will be used to maintain a list, available to mailers of sexually oriented advertisements, of individuals desiring not to receive such matter through the mails. As a routine use, this information may be disclosed to an appropriate government agency, domestic or foreign, for law enforcement purposes; as pertinent, in a legal proceeding when the Postal Service is a party or has an interest; to a government agency in order to obtain information relevant to a Postal Service decision concerning employment, security clearances, contracts, licenses, grants, permits, or other benefits; to a government agency upon its request when relevant to its decision concerning employment, security clearances, security or suitability investigations, contracts, licenses, grants, or other benefits; to a congressional office at your request; to an expert, consultant, or other person under contract with the Postal Service to fulfill an agency function; to the Federal Records Center for storage; to the Office of Management and Budget for review of private relief legislation; to an independent certified accountant during an official audit of Postal Service finances; to mailers of pandering advertisements to order them to stop mailing to you; to a bar association, licensing or regulatory authority for possible disciplinary action, and to the public to the extent that records of administrative proceedings are public. Completion of this form is voluntary. However, if the information is not provided, your application may not be processed.