UNITED STATES POSTAL SERVICE®

Stamp Requisition/Stamp Return

Finance No.	Unit ID	Name of Post Office, Station, or Branch			Postmark
	_ _ _ _				
Telephone No.		City	State	5-Digit ZIP Code	
_ _ _ - _ _ _ - _ _ _ _				_ _ _ _ _	
Signature of Submitter		Registry Number Used			Date

Signature of Shipper

Signature of Witness

Stamp Requisition - Prepare in duplicate. Submit ORIGINAL and keep a COPY at the unit. Print clearly all information.

Stamp Return - Prepare four copies, ORIGINAL in an envelope taped to the outside of package, two COPIES inside, and keep a COPY at the unit.

Type: *(Check One)*

☐ Scheduled Order ☐ Emergency Order ☐ Return Stock ☐ Return for Destruction

Do Not Substitute	Item No.	Quantity	Redemption Rate (Destruction)	Dollar Value		Denomination and Description
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
☐	_ _ _ _ _ _					
Section to Be Completed by Stamp Destruction Committee				**Total Value** $		Signature of Person Receiving Stock
						Signature of Witness
Method of Disposition	Value *(In words)*					**SDO/SSC USE ONLY CORRECTED VALUE**

Certificate of Destruction Committee

We certify that the stock value (in words) was verified and disposed by the following method. Further, each member witnessed the verification and disposal of that stock.

Member of Committee and Title

Member of Committee and Title

Member of Committee and Title

Postmark

Date

PS Form **17,** June 2002