UNITED STATES POSTAL SERVICE®

DAILY RECORD OF STAMPS, STAMPED PAPER AND NONPOSTAL STAMPS ON HAND

Use separate sheet for each item number. Complete heading by filling in the description, denomination, item number, and price.

1. Value of Stamps per Book or Coil	2. Value of Envelopes per Thousand	3. Denomination	4. Item No.
$	$	¢	

5. Description

Date (1)	Quantity Received (2)	Quantity Issued (3)	Balance Quantity (4)	Balance Value (5)		Date (6)	Quantity Received (7)	Quantity Issued (8)	Balance Quantity (9)	Balance Value (10)	
Brought Forward ▶											

Date (1)	Quantity Received (2)	Quantity Issued (3)	Balance Quantity (4)	Balance Value (5)		Date (6)	Quantity Received (7)	Quantity Issued (8)	Balance Quantity (9)	Balance Value (10)	