



DEPARTMENT OF THE NAVY
NAVAL SUPPLY SYSTEMS COMMAND
5450 CARLISLE PIKE
PO BOX 2050
MECHANICSBURG PA 17055-0791

TELEPHONE NUMBER
COMMERCIAL
AUTOVON
IN REPLY REFER TO:
5218
Ser 54A/19
MAY 8 2000

From: Commander, Naval Supply Systems Command

Subj: REQUESTS FOR ADDITIONAL DELIVERY SERVICES FROM THE U.S. POSTAL SERVICE (USPS)

1. Mr. Van Rouse, Delivery Policy Office, USPS requested that installations desiring a major change in mail delivery service forward their request through DOD channels to the Military Postal Service Agency (MPSA). A request for delivery to unaccompanied personnel at bachelor quarters is one example of a major change in delivery service that must be forwarded through the chain of command.
2. The reason for this request is that local Postmasters do not always want to provide additional service even when it is cost-effective for them to do so. Another reason is the USPS is receiving requests for additional service from installations that do not have correct street address, or the addresses do not conform to USPS standards. Without street addresses, the USPS will not provide additional delivery service. When this occurs, involvement at a higher level is necessary. NAVSUP can provide guidance to Commanding Officers on establishing proper street addresses and having them entered in the USPS database.
3. Navy commands requesting changes in delivery service provided by their local post office must submit their requests to NAVSUP (SUP 54A). NAVSUP will endorse all requests to the USPS via MFSA for approval.
4. The Navy's point of contact for this matter is Mr. Alan L. Hass, 717-605-5894 or DSN 430-5894.


E. DEMETRIK

By

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