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IN REPLY REFER TO
5218
Ser 54A/7
JAN 25 2000

From: Commander, Naval Supply Systems Command

Subj: ANTHRAX THREAT

Encl: (1) DOD Official Mail Manager e-mail of 13 Jan 00

1. Enclosure (1) provides procedures to follow in the event an Anthrax threat is received via the mail.
2. Recommend claimancy Official Mail Managers (OMMs) and other personnel responsible for oversight of mail center operations, forward enclosure (1) to field activities, advising to include the contents of enclosure (1) in their mail center's standard operating procedures. Enclosure (1) should also be shared with the command Security Department.
3. The Navy's point of contact is Mr. Alan L. Hass, Department of the Navy Official Mail Manager, DSN 430-5894 or 717-605-5894.

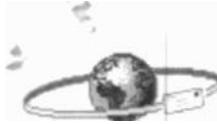

E. DEMETRIK
By direction

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Subj: ANTHRAX THREAT

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Subject: Anthrax Threat

THIS EYAIL IS NOT THE RESULT OF A SPECIFIC ANTHRAX THREAT AGAINST
THE DoD. However, such threats are a possibility. I recommend all mail
centers include in their written operating procedures instructions on what
to do if an Anthrax threat is received and educate their personnel on the
instructions.

The Center for Disease Control recommends the following actions be
taken if your activity receives an Anthrax threat:

1. Double bag the letter in zipper-type plastic bags using latex
gloves and a particulate (or TB) mask;
2. Notify both local police (military and civilian) and the Federal
Bureau of Investigation (who will arrange to collect the letter) of the
threat;
3. Notify the local, county, and state health departments;
4. Notify the state emergency manager;
5. Ensure that all persons who have touched the letter wash their
hands with soap and water;
6. List all persons who have touched the letter and/or envelope and
provide the list to public health authorities; and
7. Notify CDC Emergency Response at **770-488-7100**.

Hand washing is sufficient for those who have touched the envelope
and letter. Decontamination or prophylaxis is not warranted. Please contact
CDC Emergency Response if you have any questions or require further
information.

For more information regarding anthrax threats, see Bioterrorism
Alleging Use of Anthrax and Interim Guidelines for Management - United
States, 1998, Morbidity and Mortality Weekly Report, 48(04);> 69-74,
February 05, 1999.

Thank you, Eve Roberts, for forwarding this to me.

Leonard A. Bartels
DOD Official Mail Manager