

Minutes
PAPA Working Group
25 SEP 03

Attendees:

PN1 Stephen Clayton – PAPA LANT
CDR Jane Barclift, DKCS Lofton – CLF
CAPT Koch, Dan Hopwood - PSA LANT

Bill Lingle, Beth Pollock, DKCS Rey Mayo - NAVSUP
LT Sad Carino, LCDR Michelle Morse - OPNAV

DKCM Francisco Sibal, LT Lee Parker, PNC Jopanda, DKC Devera – PAPA West
Ronnie Phifer – PSA West
LT Wes Johnson – CNSP
Jose Tanglao – CNAP

ET1 Lykens - NAVMAC
PNCS Betty Hand, PNC Wilder – PERS3
LT Rafael Perez - NSIPS

NAVMAC provided an update on the manning studies. Data is currently being compiled. The war effort impacted the site visit schedule; therefore the results will be compiled and delivered late October. ET1 Lykens reported that since NSIPS did not have the full DK functionality, the results can only show the savings associated with the PNs. CDR Jeff Baquer is scheduled to visit NAVMAC the 2nd week in Oct to review the NAVMAC manning study, the results will then be disseminated to the PAPA working group. NAVMAC used did not use the staffing standards at the PSD, they used their own calculations based on the estimated workweek. There are comparisons between PSA staffing standards and shore, ship workweeks.

PAPA LANT reported that the GWBG personnel are on board and that all the records have been transferred to PAPA LANT.

PAPA West reported that the USS John Paul Jones was added to the list of ships under PAPA. Mr. Phiffer noted that the PSA WEST server is currently at capacity, and the addition of any more workstations at the PAPA detachment cannot be accommodated.

LT Perez, noted that there needs to be a Pre-PAPA checklist added to the SOPs. These are the critical items, which need to be accomplished before a ship can be brought under the PAPA concept. The majority of the Working Group concurred, that this would be beneficial. PNCS Hand will work with PSA and the PAPA DET to come up with additional instructions to add to the SOPs to be reviewed at the next WG meeting. **Action Item PNCS Hand**

LT Perez then spoke about NSIPS 1.0/ESR implementation. NSIPS 1.0/ESR is still in Beta testing at PSD Lemoore and PSD Fallon, and various other sites. The Milestone III decision is expected to be made in late Oct. NSIPS 1.0 will deploy first to reserve sites, and then active will be brought

on-board. An issue was raised about PAPA getting ESR earlier than PSD. PSA would prefer that ESR be rolled out to PAPA when PSD is scheduled to receive, since PSA is in holding pattern until NMCI implementation. This will cut back on additional support required to maintain, install, and troubleshoot. Mr. Phiffer told the group that BETA testing at La Moore and Fallon was sufficient and that the PAPA DET should not be added to the list for BETA testing.

The SOP for SSL was discussed. The procedure looks viable and will eliminate the need for Digital Senders, but the ships will have to have some type of sheet feed scanner. If the ships have digital senders they can use this device as the scanner, but it is recommended that they procure scanners for the official rollout. NAVSUP took an action to review which scanners are listed on the PPL, and discuss the findings at the next working group meeting. The SSL procedure utilized a file transfer procedure to upload and download docs to a secure server. PAPA LANT will be set up on this scenario in the near future. PSA West and PSA LANT agreed to talk offline to discuss the set-up procedures. **Action Item – NAVSUP**

PSA Lant reported that they have found space in Norfolk, which will be refurbished to house the PAPA DET. Refurbishment is tentatively scheduled for completion in middle of next FY.

PN1 Clayton reported that PAPA LANT is utilizing Win-IATS on standalone PC's. PSA West noted that they are testing Win-IATS on client server mode at two sites in San Diego. They expect no problems with the use of Win-IATS. ET1 Lykins noted that the number one complaint from the ships is the travel claim processing time. The working group concluded that this is probably the result of learning curve for new procedures under PAPA, not a process problem. The Working Group will continue to monitor this issue for new developments. If there is a process issue, we will need to update the SOP's accordingly.