



REQUESTING DELIVERY





DPS Homepage



Defense Personal Property System

[Home](#) [My Profile](#) [My Documents](#) [Useful Links](#) [Quick Reference Guides](#)

Welcome to DPS

[Start a New Move](#)

[Shipment Management](#)

[Customer Satisfaction Survey](#)

[Claim History](#)

From your DPS Homepage, click the “Shipment Management” button at the top of the page

Current Move

01 May 2017: BREMERTON to SAN DIEGO

Order Number NAVSUP GLS TEST

Order Type Permanent Change of Station



Shipment Status 2-HHG: Canceled

GBL No:

Desired Pickup Date

29 Jun 2017

Actual Pickup Date

Origin

123 MAIN STREET
BREMERTON, WA 98310
UNITED STATES

Destination

SAN DIEGO, CA 92101
UNITED STATES

[Edit My Order/Shipment Info](#)

[Print DD1797 Counseling Checklist](#)



Requesting Delivery

TIP: Make sure to expand the menu on the left side of the screen so that you can select 'Shipment Requests'

Main

- Manage Shipments
 - Shipment(s) And Status
 - Shipment Requests
 - Shipments in Storage

Customer Shipments Main Page

| Shipments List | | | | | | | | | | | | |
|---|-------------------------|--------------------------|------------------------|-----------------|---------------------|-------------|---------------|------|-----------------------------|---------------|--------------------|-------------------------|
| Current Status | View/Edit Shipment Info | Excess Cost | Enter Delivery Request | Request Reweigh | Shipment Net Weight | BL Number | Orders Number | TSP | Shipment Pickup/Delivery | Shipment Type | Actual Pickup Date | Scheduled Delivery Date |
| Transportation Service Provider (TSP) Selection | View/Edit Shipment Info | | Delivery Request | Request Reweigh | 0 | | kk 9may2889 | | GE To US49 | HHG | | |
| Offer Accepted and Presurvey Pending | View/Edit Shipment Info | | Delivery Request | Request Reweigh | 0 | AGFM0000308 | DOUGS 5803 | AAAA | US14 To REGION 13 (Florida) | dHHG | | |
| Offer Accepted and Presurvey Pending | View/Edit Shipment Info | View Excess Cost Details | Delivery Request | Request Reweigh | 0 | AGFM0000271 | Dry_Run_3529 | AAAA | US14 To REGION 13 (Florida) | dHHG | | |
| Offer Accepted and | View/Edit | | Delivery | Request | 0 | AGFM0000230 | SPR_3930 | A0GP | US14 To REGION 13 | dHHG | | |

Click "Delivery Request"

Before requesting delivery, members should update their delivery address and ensure their contact information is up-to-date.

Shipments cannot be delivered until/unless they are in an "Arrived" or "Storage-In-Transit (SIT)" status. If the status is still "In-Transit" members may still make the request but the delivery cannot be confirmed.



Requesting Delivery

Customer Delivery Request

| Location Type | Street | City | State | County | Zip | Country |
|---------------|------------------|-------------|-------|--------------|-------|---------|
| | | ABINGTON | MA | | 02351 | US |
| PRIDLV | 10 ST | MIAMI | FL | MIAMI-DADE | 33101 | US |
| REQAD1 | 1421 Sgt York Rd | MACDILL AFB | FL | HILLSBOROUGH | 33608 | US |
| REQDLV | 5 oak | ALACHUA | FL | ALACHUA | 32615 | US |
| ATHPCK | 5 oak | CHELMSFORD | MA | MIDDLESEX | 01824 | US |
| ATHDLV | 5 oak | MIAMI | FL | MIAMI-DADE | 33101 | US |
| REQDLV | 10 St | MIAMI | FL | MIAMI-DADE | 33101 | US |

First Requested Delivery Date (yyyy-mm-dd):

Second Requested Delivery Date (yyyy-mm-dd):

Special Instructions:

Inventory Items Requested (Space Separated List Of Item Numbers):

On the delivery request screen, members will use the calendar icons to select two delivery dates (the primary and an alternate).

Members should also use the Special Instructions section to let the TSP know if there are any conditions they should be aware of (lots of stairs, no turnaround, etc.)

If members are requesting a partial delivery of property, they should list the inventory numbers for the TSP.

NOTE: Delivery Request will not be saved until the member clicks the "Submit Request" button. Clicking the BACK button returns the member to the Shipment Management screen.



Monitor Delivery Date

Main

- Manage Shipments**
 - Shipment(s) And Status
 - Shipment Requests
 - Shipments in Storage

Monitor Shipment Requests

| Request | Request Date | Additional Comment/Instructions | SIT Extension Reason | First Requested Delivery Date | Second Requested Delivery Date | Requested Delivery Items | View/Edit Shipment | BL Number |
|----------|--------------|---------------------------------|----------------------|-------------------------------|--------------------------------|--|--------------------|-----------|
| Delivery | 2011-06-02 | asl/edkajfasdf | | 2011-06-02 | 2011-06-03 | vkdjnasdfi | | |
| Delivery | 2011-06-02 | Test | | 2011-06-06 | 2011-06-07 | TEST | | |
| Delivery | 2011-06-16 | Leave wrapped/boxed. | | 2011-06-22 | | 1001 1002 1202 1234 4565 4651 8465 | | |

All Shipment Requests can be monitored by using the menu on the left side of the screen. Expand the Main menu; expand the 'Manage Shipments' portion, click on 'Shipment Requests'.



Links

- **JTR:** <https://www.defensetravel.dod.mil/Docs/perdiem/JTR.pdf>
- **DTR:** <https://www.ustranscom.mil/dtr/dtrp4.cfm>
- **DOD Household Goods Portal:** <http://www.move.mil>
- **NAVSUP Navy Website:** www.navsup.navy.mil/household
- **US Marine Corps Website:** <http://www.marines.mil/>
- **Army Website:**
- **US Air Force Website:** www.ppahq.af.mil
- **US Coast Guard Website:** www.uscg.mil/
- **POV Locator:** <http://www.pcsmypov.com/>
- **Shipping a POV:** www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_3.pdf
- **Storing a POV:** www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf
- **Weight Estimator:** <https://www.move.mil/resources/weight-estimator>
- **It's Your Move Booklet:** www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_1.pdf