**CONTRACTOR INVOICE REVIEW**

From: (Applicable COR)

To: (Applicable PCO/ACO and DCAA)

Subj: INVOICE REVIEW OF CONTRACT NO.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (also identify delivery/task order number(s) as

 applicable)

Encl: (1) Invoice No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Check Appropriate Statement:

1.\_\_\_\_ Enclosure (1) submitted under the subject contract (delivery/task order) has been reviewed and the labor hours, labor mix, material (if any), travel, and other direct costs identified therein appear consistent and reasonable for the effort performed during the period covered by the invoice.

2.\_\_\_\_ Enclosure (1) submitted under the subject contract (delivery/task order) has been reviewed and the following discrepancies/deficiencies are noted:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Contracting Officer’s Representative

 (signature and date)