

NAVSUP WEAPON SYSTEMS SUPPORT
2026 CAV Symposium
REGISTRATION ANNOUNCEMENT INFORMATION

Hosted by the NAVSUP WSS Commercial Repairable Portal Team

CAV Symposium Dates: 14-16 April 2026

Sheraton Philadelphia Downtown
201 N. 17th Street
Philadelphia, PA 19103
215-967-1165

**Reserve Hotel
Room by
23 March 2026**

To reserve a Hotel Room, right click link below and select "Copy Link Location" then paste to web browser:

www.marriott.com/event-reservations

If calling to reserve, please mention "NAVSUP Training"

Event Registration:

- In preparation for this event, please complete and submit the Registration Form by **23 March 2026** at the following link: **<https://forms.osi.apps.mil/r/BYWKZj48y5>**

(Note: right click link above and select "Copy Link Location" then paste to web browser)

Registration CAV Point of Contacts (POCs):

samuel.a.mudd.civ@us.navy.mil; ryan.c.diehm.civ@us.navy.mil

katelyn.b.gilinger.civ@us.navy.mil; gianna.m.penecale.civ@us.navy.mil

EVENT INFORMATION

- Location is the Sheraton Philadelphia Downtown, 201 N 17th St, Philadelphia, PA 19103
- Daily check-in will begin at 0830 outside of the ballroom.
- CAV RP training will begin Tuesday, 14 April at 0900.
- There is no fee to attend the training event.
- There are no VTC capabilities.
- Proposed Agenda Topics (*final agenda will be sent via separate email*):
 - *Inventory Accuracy and Audit Readiness/FY26 Audit*
 - *Confirmations*
 - *W2W*
 - *SIT/eRMS/NITA*
 - *ATAC*
 - *PDREP*
 - *CAV RP related topics*

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HOTEL ACCOMMODATIONS

- Each guest is responsible for making his/her own room reservation.
- A block of rooms is reserved at the *Sheraton Philadelphia Downtown* under CAV Symposium at the prevailing federal per diem rate of \$187.00 per night.
- To make room reservations at the *Sheraton Philadelphia Downtown* at the special rate, each individual guest must make their own reservations using the booking link above or by calling the Hotel at **215-967-1165**.
- Reservations at the above rate are only available until **Monday, March 23rd**. Each individual must ask for group reservations and identify themselves as members of the CAV Symposium. All reservations must be guaranteed with a major credit card.
- Please make your reservation as soon as possible, since the number of reserved rooms are limited.
- Any reservation made after 23 March 2026 will not receive the rate listed above and is subject to availability.

REGISTRATION CANCELLATIONS

- Contact Samuel Mudd and Ryan Diehm and Katelyn Gilinger/Gianna Penecale to cancel your registration for the event (their email information is listed above).
- You are responsible for canceling your room reservation or you will be responsible for all charges.

DRESS CODE

- Military—Navy: Khaki; Other Services: Open Collar
- Civilian—Business Casual (Khakis, Polo-Style Shirts)

TRANSPORTATION

- If you are flying in, use the Philadelphia Airport. The hotel does not provide a shuttle service.
- Sheraton Philadelphia Downtown is approximately 7.2 miles from the airport.

PARKING

- Hotel Parking
 - \$53 Self Park and \$69 Valet.
 - 50% Parking Discount for all registered guests.

MISCELLANEOUS LOCAL INFORMATION

- Property Amenities On-Site include: 2 Restaurants, a Convenience Store, Business Center, Meeting Space, newly renovated Fitness Center.
- To get a complete picture of the hotel:
<https://www.marriott.com/en-us/hotels/phlws-sheraton-philadelphia-downtown/overview/>
- The Franklin Institute (0.5 miles from hotel): <https://fi.edu/en>
- Love Park (0.5 miles from hotel): [Arch Street, Philadelphia, PA 19102](#)
- The Shops at Liberty Place (0.5 miles from hotel): [1625 Chestnut Street, Philadelphia, PA 19103](#)
- Reading Terminal Market (0.7 miles from hotel): [1136 Arch Street, Philadelphia, PA 19107](#)
- Philadelphia Museum of Art (1.2 miles from hotel): <https://www.visitpham.org/>
- Eastern State Penitentiary (1.3 miles from hotel): <https://www.easternstate.org>