**Contractor /Government Agency Name and Address**

* Name and address of contractor or government agency preparing the Design Change Notice will be reflected in this block.

**Model(s) of Aircraft or Equipment**

* Contractor's designation of model(s) of aircraft targets, equipment, support equipment, etc.

**DCN No.**

* DCN number will be assigned sequentially and controlled by the initiator.

**Date**

* Contractor/government agency date that the DCN was sent to NAVSUP WSS.

**Page \_ of \_**

* Multi-page DCN's should be used only when all information cannot be reflected on one page. Each page shall be numbered successively.

**Design Change Ref. No.**

* The contractor or government agency will insert engineering change of revised drawing number, the ECP (Engineering Change Proposal) number and/or technical directive number as authority.

**1. Item Status**

**Superseded Item**

* + If "superseded item" is checked in block 1, check "superseding item" in block 1A.

**Item Limited not Superseded**

* + Check item limited not superseded in block 1, to cover items serially limited but not replaced.

Example: The P/N in Block 4 is used on Units 1-10 but has no application to Units 11 up.

**Deleted Item**

* + If "deleted item" is checked in block 1, and there is no replacing item, do not check block 1A. If "deleted item" is checked in block 1 and replaced, then check "added item" in Block 1A.

**1A. Item Status**

**Superseded Item**

* + When "superseded item" is marked in block 1, - Item Status

**Added Item**

* + If "added item" is checked in block 1A, and there is no preceding item, do not check block 1.

**Alternate Item**

* + An item which has received engineering certification for identical application for the part reflected in block 4.

**2. National Stock Number**

* Enter the National Stock Number (NSN) previously assigned by the Government.

**2A. National Stock Number**

* Leave blank except when a NSN is received from DLSC Screening.

**3. Critical Safety**

* CAI
* CSI
* Not CAI/CSI

**4. Part Number**

* Insert the manufacturers part number or source control number (if applicable) of the item. Show the CAGE in parenthesis.

**4A. Part Number**

* Same as block 4
* Note: A drawing must be included with the DCN.

**5. Nomenclature**

* The item name contained in Federal Item Directory for Supply Cataloging H6-1

**5A. Nomenclature**

* Same as block 5

**6. Source Code**

* Insert Source, Maintenance, and Recoverability Code

**6A. Source Code**

* Enter the recommended Source Code in accordance with NAVAIR instruction 4423.11. This code must be compatible with the maintenance philosophy established by the Maintenance Planning.

**7A. MRR/MRF**

* Enter the recommended Maintenance Replacement Rate (Consumable) or Maintenance Replacement Factor (Repairable)

**8A. ORR**

* Enter recommended Overhaul Replacement Factor (Consumable)

**9A. RRR**

* Enter the recommended Rework Removal Rate (Repairable)

**10A. M&RC**

* Enter the recommended Maintenance and Recoverability Code

**11A. QUP/PRES Method**

* Enter recommended Quantity unit package and preservation codes

**12. Disposition of Superseded Part**

* Use Until Exhausted
* Scrap
* Modify To New Configuration

**13. Remarks**

**14A. Use on Code**

* Insert useable on code to reflect spares/repair parts effectivity codes by model and aircraft equipment serial and/or bureau numbers with each DCN as applicable.

**15A. Shelf Life**

* Insert shelf life as applicable.  If shelf life of the item is indefinite, the letters "IND" should be inserted in this block.

**16A. Production Lead Time**

* Enter The Production Lead Time For The New Item

**17A. EST. Budget Unit Price**

* Enter the contractor's best estimated Budget Unit Price. *This Price will not be considered a firm Price by the Navy*

**18A. Interchangeability Data**

* Interchangeability condition

**Not Interchangeable**

* + When the old and new part cannot be used in place of the other

**One Way Interchangeable**

* + When the part in block 4 cannot be used in place of the part in block 4A, but the part in block 4A can be used in place of the part in block 4.

**Two Way Interchangeable**

* + When the old and new part can be used in place of the other on all end articles/equipments. Part exhibited in block 4A must be a preferred, or acceptable alternate for part exhibited in Block 4.

**19A. Drawing Attached**

* Place An “X” In The Box If Drawing Is Attached

Note: Insufficient drawing support will result in NAVSUP WSS rejecting DCN's. Lack of proper supporting drawings is the major cause of delinquent submittal of DCN's. Every effort should be expended to prevent this deficiency.

**20A. Security Classification**

A Confidential - Formerly Restricted Data

B Confidential - Restricted Data

C Confidential

D Confidential - Cryptologic

E Secret - Cryptologic

F Top Secret - Cryptologic

G Secret - Formerly Restricted Data

H Secret - Restricted Data

K Top Secret - Formerly Restricted Data

L Top Secret - Restricted Data

O Item contains naval nuclear propulsion information; disposal and access limitations are identified in NAVSEAINST C5511.32. Store and handle in a manner which will preclude unauthorized access to this material.

S Secret

T Top Secret

U Unclassified

7 Item assigned a Demilitarization Code other than A, B, or Q for which another Controlled Inventory Item Code (CIIC) is inappropriate. The loss, theft, unlawful disposition, and/or recovery of an item in this category will be investigated in accordance with DOD 4000.25-2-M and DOD 7200.10-M.

9 This code identifies an item as a Controlled Cryptographic Item (CCI). CCI is described as secure telecommunications or information handling equipment, associated cryptographic component, or other hardware item which performs a critical COMSEC function. Items so designated are unclassified but controlled, and will bear the designation "Controlled Cryptographic Item or CCI."

**21A. Demilitarization Code**

A Non-MLI (Munitions List Item) -- Demilitarization not required.

B MLI -- Demilitarization not required.

C MLI -- Remove and/or demilitarize installed key point(s) as prescribed in Defense Demilitarization Manual (DOD 4160.21-M-1) or lethal parts, components, and accessories.

D MLI -- Demilitarize by mutilation (make unfit for intended purpose) by melting, cutting, tearing, scratching, crushing, breaking, punching, neutralizing, etc. (As an alternate, burial and deep water dumping may be used when authorized).

E MLI -- Demilitarize by burning, shredding, or pulping.

F MLI -- Demilitarization instructions to be furnished by item manager.

G MLI (Munitions List Items) - Demilitarization required - AEDA (Armament, Explosives, Drugs and Alcohol). Demilitarization, and, if required, declassification and/or removal of sensitive markings or information, will be accomplished prior to physical transfer to a DRMO (Defense Reutilization and Marketing Office). This code will be used for all AEDA items including those which also require declassification and/or removal of sensitive markings or information.

P MLI (Security Classified) - Declassification, and any other required demilitarization, and removal of any sensitive accountability or physical transfer to a DRMO. This code will not be assigned to AEDA (Ammunition, Explosives, and Dangerous Articles).

Q Strategic List Item (SLI) mutilate to the extent necessary to preclude restoration to normal use and prevent recovery of essential component parts or assemblies overseas only. Mutilation not required in the U.S., Puerto Rico, American Samoa, Guam, the Trust Territory of the Pacific Islands and the Virgin Islands. Mutilation requirements may be waived if purchaser elects to ship item to the United States under controls stipulated in the terms and conditions of sale.

**22A. Precious Metals Indicator Code**

A Item does not contain precious metals

C Item contains combination of two or more precious metals (silver, gold, platinum)

G Item contains gold

P Item contains platinum family metals

S Item contains silver

U Precious metal type is unknown

V Precious metal type varies between manufacturers

**23A. Electrostatic Discharge Code**

A No known Electrostatic Discharge (ESD) or Electromagnetic Interference (EMI) sensitivity.

B Represents items with ESD sensitivity

C Represents items with EMI sensitivity

D Represents items with both EMI and ESD sensitivity

**24. NHA & NHRA**

**Section A**

* + The Next Higher Assembly in the drawing structure.

**Section B**

* + The Next Higher stock numbered Repairable assembly applicable only to active production contracts. The next higher repairable assembly is that next higher component that is subject to overhaul or repair as a complete end item. Insert in blocks A and B in parenthesis, the quantity procured for the part numbers listed if available.

**24A. NHA & NHRA**

* Same as block 20.

**25. Units Per Assembly**

* Insert a figure indicating the total number of times that the item is used in the next higher assembly of which it is a part.

**25A. Units Per Assembly**

* Same as block 21.

**26. Remarks**

* This space may be used by the contractor/government agency to extend any supplementary information as applicable.

**IMPORTANT NOTE:** Identification of Critical Application Items including Critical Safety Items must be determined in accordance with NAVAIRINST 4200.56 AIR-4.1.9 Apr 24 2013. If the instruction is not in the contractor's possession, it will be provided upon request. The following definitions apply:

Note: All replenishment items must be evaluated for CAI/CSI characteristics. The contractor shall pay particular attention to the criteria set forth for CAI/CSI items in the aforementioned instruction. CAI/CSI coding will be reflected in this block.

**27. Signature (DCN Preparer)**

* Signature, Telephone Number and date of DCN Preparer

**28. Signature (NAVICP DCN Processor)**

* Signature, Telephone Number and date of DCN Processor