## HOW TO CREATE A DRIVE MAPPING FOR I: S: L: and J: DRIVES

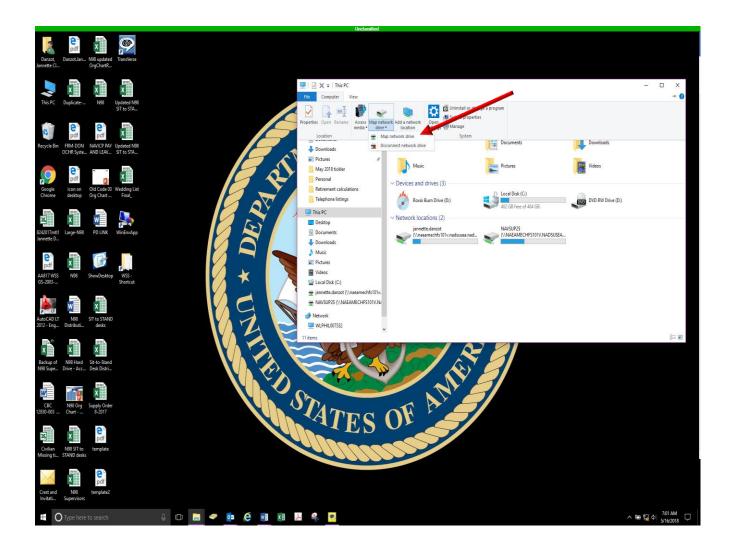
A. Go to the START button in the lower left corner of your screen. Select "This PC" as shown in the diagram.



B. Along the top of the screen select "Computer"



C. Select "map network drive".



D. You will be presented with a configuration screen to create the mapping. First, map the I: drive.

Select I: in box (1) In box (2) copy and paste the following \\NAEAMECHFS101V.NADSUSEA.NADS.NAVY.MIL\NAVSUP2\$\PHIL\ICPP\SITE In box (3), make sure there is a check mark. If not, check this box.

Click "Finish" (4).

A CONTRACTOR OF			Sea Magnipole a		
Computer >					
Organize 🔻 System properties	Uninstall or change a program	Map network drive	Open Control Panel		
<ul> <li>✓ Favorites</li> <li>■ Desktop</li> <li>▶ Downloads</li> <li>№ Recent Places</li> </ul>	Hard Disk Drives (1)     Local Disk (C:)     168 GB free of 232 GB				
G S Map Network Drive	<u></u>				
What network folder would you like to map?					
Specify the drive letter for the connection and the folder that you want to connect to:					
Drive:	•	22			
Folder: \\naeaphilfs11\navsup\phil\icpp 🖌 🗸 Browse					
		locuments and pictures.			
	4	Finish	Cancel		
	: nadsusea.nads.navy.mil Memory : Intel(R) Core(TM) i5-25	: 4.00 GB	)		

E. For the S: drive, repeat step B) then:Select S: in box (1) instead of I: as seen in the above example.

In box (2) enter the following path for the Folder: \\NAEAMECHFS101V.NADSUSEA.NADS.NAVY.MIL\NAVSUP2\$\

In box (3), as seen above, make sure there is a check mark. If not, check this box.

Click "Finish" (4).

F. Next, map the L: drive by repeating step B) then:

Select L: in box (1)

In box (2) copy and paste the following: \\NAEAMECHFS101V.NADSUSEA.NADS.NAVY.MIL\CS012\$\NAVSUP\_PHIL\_PHILMECH\CORP\_

In box (3), make sure there is a check mark. If not, check this box. Click "Finish" (4).

00-1	• Computer •			
Organize 🔻	System properties	Uninstall or change a program	Map network drive	Open Contro
🕞 🤏 Map Ne	twork Drive	- Navel Data Droven (2) Local Data (2)		X
		Id you like to map?	1 Interconnect to:	
Drive: Folder:	L: \\naeaphilfs11\c16 Example: \\server\sh	7\NAVSUP_PHIL_PHILMECH\Co •	Browse	
7 3	-	on ifferent credentials ite that you can use to store your do	cuments and pictures.	
		4_	Finish	Cancel

G. Next, map your J: drive by repeating the above and using J: in box (1) as seen above.

In box (2) enter the path below for the Directorate in which you work. If you want to map into the actual folder underneath your Directorate, you will need to determine the name of that folder and add it onto the end with a \ in front of it. For Lit Hold, use a \ and your last name at the end.

N2 (07) Folder

\\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP\_PHIL\_N00383\_J07\_16AA

N4 (08) Folder

\\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP\_PHIL\_N00383\08x

N52 (OF) Folder

\\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP\_PHIL\_N00383\_JOF\_16AA

N61 (P041) Folder

\\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP\_PHIL\_N00383\_JP041\_16AA\ICPP

N8 (01), N81 (P011), N82 (P012), N83 (P013), N84 (P014) Folders \\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP\_PHIL\_N00383\_2

N85 (P015) Folder

\\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP\_PHIL\_N00383\_JP015\_16AA\P015

N98 (03)

\\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP PHIL N00383 J03 16AA

N62 (P042), N63 (P043), N7 (P02), and all N00 Folders \\naeamechfs101v.nadsusea.nads.navy.mil\NAVSUP2\$\PHIL\ICPP

NAVSUP WSS Corporate Board Folder

\\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP\_PHIL\_N00383\_CORPBD\_16AA\NA VICP\_Corporate\_Board

NAVSUP WSS Litigation Hold Files

\\naeamechfs101v.nadsusea.nads.navy.mil\CS012\$\NAVSUP\_PHIL\_LITHOLD\_N00383\_16AA\Liti gation\_Hold

In box (3), as seen above, make sure there is a check mark. If not, check this box. Click "Finish" (4).