

DON Purchase Card Certification Course

## Update Lesson

# Prohibited Purchases WSSM & Safety/Safety of Flight



**Don't do it !**

Slide # 1

21 June 2005



This is an update lesson for Purchase Card APCs , AOs and Cardholders. It addresses the critical subject of “Prohibited Purchases” of Weapons System Support Materials and Safety/Safety of Flight items using the Purchase Card.

The word is, “Don't Do It!”

Click the forward arrow now to begin this lesson.

# Update Lesson Learning Objectives

---

Upon successful completion of this lesson, you will be able to:

- Explain the *Weapons System Support Material (WSSM)* and *Safety/Safety of Flight* Purchase Card prohibitions policy
- Explain the major reasons for these prohibitions
- Explain the potential repercussions of using the Purchase Card to acquire prohibited items

Slide # 2

21 June 2005



These are the basic objectives of this lesson. Upon completion, you should understand clearly the reasons for these purchasing restrictions. Read over these three objectives and when you understand the goals, click the forward arrow to continue.

# Policy

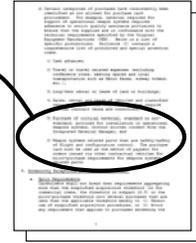
## DON EBUSOPSOFFINST 4200.1A

<http://www.don-ebusiness.navsup.navy.mil/>

### DON EBUSOPSOFFINST 4200.1A

#### Chapter 1: General Policies And Procedures

#### Paragraph 4. Policy



- d) Certain categories of purchases have consistently been identified as not allowed for purchase card procurement. **For example, material required for support of operational weapon systems requires adherence to strict quality assurance provisions to ensure that the supplies are in conformance with the technical requirements specified by the Original Equipment Manufacturer (OEM).** Below is a list of specific prohibitions. Enclosure (2) contains a comprehensive list of prohibited and special attention items.
- 5) Purchase of critical material, standard or nonstandard, procured for installation in **operational weapons systems**, without written consent from the Integrated Material Manager; and
  - 6) **Weapon systems related parts that are safety/safety of flight and configuration control.** The purchase card must be used as the method of payment for orders issued via other contractual vehicles for micro-purchase requirements for weapons systems related parts.

Slide # 3

21 June 2005



The DON EBUSOPSOFFINST 4200.1A includes the policy that prohibits and regulates the uses of the Purchase Card. In particular, it prohibits and regulates using the purchase card to acquire material for support of operational weapon systems and/or weapon systems related parts that are safety/safety of flight and configuration control related. Chapter 1, paragraph 4, sub-paragraph d, sub-paragraphs 5 and 6 are the relevant regulations.

Read these paragraphs now and be sure to follow their guidance in the future. When you have read and understood these policies, click the forward arrow to continue.

## What are ... **Critical Application Items**

---

- Essential to Weapon System Performance or Operation, or the Operating Personnel
- Items Include Flight/safety Critical, Life Support, Critical Safety Items (CSI), and Nuclear Hardened.
- May Be Separate Acquisition Processes for Each Subject of Critical Application Items, however ...

*The Bottom Line - They Should Not Be Acquired  
with a Purchase Card.*

Slide # 4

21 June 2005

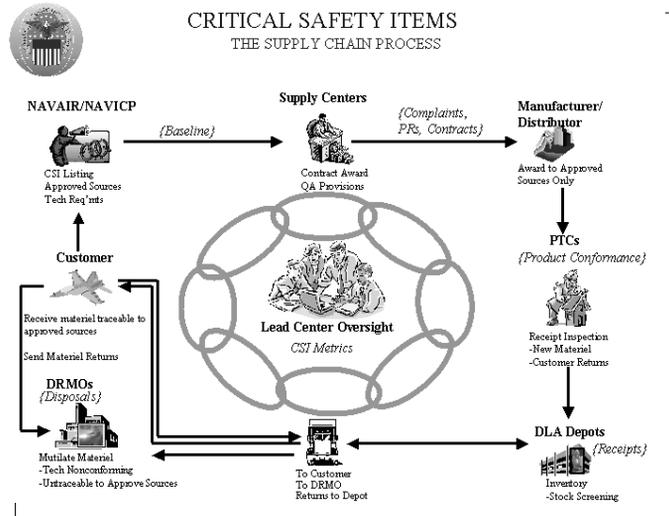


Critical Application Items are items that are essential to weapon system performance or operation, or the operating personnel. These items include flight and/or safety critical, life support, critical safety items, and nuclear hardened items. While there may be separate acquisition processes for each category of critical application items ... the bottom line is that they should be managed as critical application items and not purchased using a Government Commercial Purchase Card.

Click the forward arrow to continue.

# Critical Safety Items

## The Supply Chain Process



Slide # 5

21 June 2005



The management of critical items with unique supplier qualifications, material and manufacturing process requirements and often extensive testing is a complex process. There is no room for unauthorized exceptions from specified procedures.

This is a high level flowchart of the supply chain process used to manage critical safety items. DLA manages over 4,300 Navy identified critical safety items and is tasked to provide strict controls over CSI procurement, storage, receipt and mutilation. They have developed new technical, quality and procurement procedures for the management of these items.

Click the forward arrow to continue.

# What's the Problem ?

---

- There is an acquisition process in place to acquire CSI and WSSM items
- The official process certifies the source
- Using the Purchase Card could potentially circumvent the process to the detriment of all

Slide # 6

21 June 2005



What is the problem with acquiring these WSSM and Safety of Flight parts with the Purchase Card? First, there is an acquisition process in place to ensure these critical safety items are purchased from sources that adhere to the Original Equipment Manufacturer's (OEM) specifications, particularly on all critical characteristics of the part.

Using the purchase card for these acquisitions could potentially circumvent critical steps in the process. The ease of the purchase card acquisition process could bypass important checks and balances designed to guarantee that all WSSM and Safety/Safety of Flight parts meet the OEM critical specifications.

Click the forward arrow to continue.

# Potential Repercussions

*“It’s not just an acquisition; it’s a life.”*

---

1. Jeopardizes the physical safety of yourself and/or others
2. Potentially constitutes abuse, misuse and/or fraudulent use of a GCPC
3. May result in disciplinary action including dismissal or court martial

Slide # 7

21 June 2005



The potential repercussions of this particular form of purchase card misuse are huge. Using the purchase card to easily acquire an urgently needed part may seem like the right decision at the time however, if that purchase introduces a sub-standard parts into a critical weapons system, it could be catastrophic. The thought of the potential injury or loss of life and the certain disciplinary actions in the aftermath, should be a major deterrent to this practice.

Click the forward arrow to review this lessons objectives.

# Update Lesson Learning Objectives

Upon successful completion of this lesson, you will be able to:

- Explain the Weapons System Support Material (WSSM) and Safety/Safety of Flight Purchase Card prohibitions policy (REVIEW)
- Understand the major reasons for these prohibitions (REVIEW)
- Explain the potential repercussions of using the Purchase Card to acquire prohibited items (REVIEW)

Slide # 8

21 June 2005



Take a moment to re-read these objectives. Click on the word REVIEW to return to the appropriate lesson content. Review the content and then click the “Return” arrow to come back to this objectives review page.

When you have reviewed the objectives, click the forward arrow.



DON Purchase Card Certification Course

## Update Lesson

# Prohibited Purchases WSSM & Safety/Safety of Flight



**Don't do it !**

Slide # 9

21 June 2005



This completes the update lesson on the prohibited purchase of WSSM and Safety of Flight items using the Government Commercial Purchase Card. Click the X in the upper right hand corner to return to the Purchase Card Training web page. Thank you.