

DON CCPMD

Course Instructions

Step 1: Select Course Format

Each DON CCPMD course is offered in multiple formats. All formats present the same content. The formats are explained below; select the one that works best for you.

“**Narrated Flash**”  format is a narrated presentation that is simple to use but can be slow to open because of the large audio files. Click the icon next to the course title and the first screen will open.

“**Printable PDF**”  format is PDF file which includes slides and speaker notes. If you prefer to have a hardcopy of the training materials to study, you can save the file to your computer and print a copy. Please note that the course documents can be long; you might want to print one lesson at a time by selecting a range of pages.

Step 2: Training Completion Registration

When you have successfully completed the training, you will be ready to register your completion of the lessons. This is done online from the DON CCPMD Training page. On the training page, click on Register Course Completion Links and follow the instructions provided on the page

Step 3: Print Your Certificate of Completion

After you register that you have completed the course, you will be given the option to print your certificate or save it as a PDF file.

Comments and Suggestions

These instructions apply to DON CCPMD courses. Check the “Training Requirements” document available on the DON CCPMD Training web page to see what other courses may be required and the frequency of the requirements.

If you have any questions or problems with these DON CCPMD courses, please contact our training team at DON_CCPMD_Training@navy.mil