Locating Orders Information

Presented by:
NAVSUP HQ HHG

December 2019
Orders Information

- Sample PCS
- Sample Retirement
- Sample Separation
- Effective Date of Orders

For assistance, email: householdgoods@navy.mil / call: 855-HHG-MOVE (444-6683)
Sample: PCS Orders

This is a sample of CONUS orders. Overseas (OCONUS) orders will contain the same information.

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Retirees are authorized shipment to Home of Selection (HOS) and Involuntary Separates with more than 8 years of continuous active duty who received separation/severance pay may also be authorized to ship to HOS. If you are unsure of your authorized shipping locations, please email a copy of your orders to householdgoods@navy.mil.
Sample: Separation Orders

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Effective Date Calculation

• Why is Effective Date important? Because it determines the entitlement for transportation of dependents and shipments of Household Goods (HHG)

• For members separating/retiring, the effective date is the last day of active duty

• For all others:
  
  • NOTE: members will need to talk to their Command Admin or Order Issuing Authority to determine how many days are allowed for travel.

• EX 1: Member ordered to perform a PCS (Permanent Change of Station) with a report date of 04 June. Members travels by privately owned vehicle (POV) and is authorized 7 days of travel. Member takes leave and marries spouse in September. Can member ship new spouse items? **NO** – if member marries **AFTER** effective date, spouse **is not** eligible to ship household goods.

• EX 2: Member graduates from school on 23 June; marries spouse on 01 July. Report date is 10 July; member travels by POV and is authorized 3 days of travel. Can member ship new spouse items? **YES** – if a member marries **PRIOR TO** the effective date, spouse **is** eligible to ship household goods.

For assistance: householdgoods@navy.mil /855-HHG-MOVE (444-6683) / https://www.navsup.navy.mil/household
For technical assistance logging into the Defense Personal Property System (DPS) contact the DPS System Response Center (SRC) available 24/7:

- Toll-Free: (800) 462-2176
- Commercial: 618-589-9445
- Email: usarmy.scott.sddc.mbx.g5-SRC-DPS-HD@mail.mil

For assistance navigating your DPS application review the guides available on our webpage at


OR

- Email householdgoods@navy.mil
- Phone: 1-855-HHG-MOVE (855-444-6683)
Links & Resources

- NAVSUP Household Good Webpage:  www.navsup.navy.mil/household
- It’s Your Move Booklet:  www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_1.pdf
- POV Locator:  http://www.pcsmypov.com/
- Shipping a POV:  www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_3.pdf
- Storing a POV:  www.ustranscom.mil/dtr/part-iv/dtr_part_iv_app_k_4.pdf
- Weight Estimator Form:  https://move.mil/resources/weight-estimator
- PPM Estimator Tool:  https://move.mil/resources/ppm-estimator
- Locator Maps (Personal Property Office or Weight Scales):  https://move.mil/resources/locator-maps

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For additional information or assistance:

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