

# Naval Supply Systems Command HHG POLICY ADVISORY

2018-04

Navy Personally Procured Move Weight Tickets

06/25/2018

To: Personal Property Shipping Offices

Subj: Navy Personally Procured Move Weight Tickets

Ref: (a) NAVSUP P-490, Revision 6, Paragraph 5.22

1. Effective immediately. Strike through all of NAVSUP P-490, Revision 6, Paragraph 5.22. Replace with.

**"5.22 Establishing HHG Weight (JTR, par. paragraphs 051403, 0515, 051501, 051502 and 051503)**

a. For PCS PPM, one empty weight ticket and one full ticket are required. They may be from origin, destination or a combination thereof.

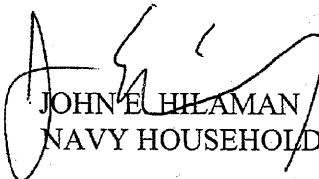
b. For TDY PPM, a new empty weight ticket and one full weight ticket for each leg of the trip.

c. For local move PPM, one empty weight ticket and a full weight ticket for each trip is required.

d. For a PPM using a small package company, e.g., U.S. Postal Service, United Parcel Service or FedEx, the receipt or Customs Declaration Form providing each package's weight, charges paid, mailing date, contents, destination, and origin are required.

e. Failure to comply with the above will result in claim being returned unpayable."

2. The POC for this advisory is Mr. Dan Wolfert, [daniel.wolfert@navy.mil](mailto:daniel.wolfert@navy.mil).

  
JOHN E. HLAMAN  
NAVY HOUSEHOLD GOODS DIRECTOR

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